

**OFF-CAMPUS COURSE EVALUATION FORM**

Student Name: John Smith ID#: 123456

CUA School: Arts & Sciences Major: English Minor: \_\_\_\_\_

Off-Campus Institution: Montgomery College City: Rockville State: MD

Off-Campus Course Number <small>(i.e. SOC 101)</small>	Off-Campus Course Title <small>(i.e. Intro to Sociology)</small>	CUA course number you are trying to get	Credits <small>(i.e. 3)</small>	Session Dates (either exact dates or approx. dates)	Class Days <small>(please circle)</small>	Class Times	OFFICE USE ONLY CUA Equivalent
<b>SOC 101</b>	<b>Intro to Sociology</b>	<b>SOC 101</b>	<b>3</b>	<b>7/1/15 -- 8/1/15</b> __	M T W T H F	<b>10:00-11:15</b>	<b>LEAVE BLANK</b>
				__/__/__ -- __/__/__	M T W T H F		
				__/__/__ -- __/__/__	M T W T H F		
				__/__/__ -- __/__/__	M T W T H F		
				__/__/__ -- __/__/__	M T W T H F		

Are any of these courses online?  YES  NO

If so, please list the course numbers here: \_\_\_\_\_

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**LEAVE BANK** \_\_\_\_\_

Academic Advising Coordinator APPROVAL  
(MUS, BUS, TRS, NCSSS, NURS, ENGR, ARCH, PHIL)

Date

Transfer Coordinator

Date

**IMPORTANT!** WHEN COURSE IS COMPLETED, REQUEST OFFICIAL TRANSCRIPT, TO:

Transfer Credit Coordinator  
Catholic University of America  
Undergraduate Programs  
Room 9, McMahon Hall  
620 Michigan Ave., N.E.  
Washington, DC 20064

Transfer Coordinator will deliver it to your school to be posted  
**DO NOT SEND TO ADMISSIONS**