Student Name: **John Smith**
ID#: **123456**

CUA School: **Arts & Sciences**
Major: **English**
Minor: 

Off-Campus Institution: **Montgomery College**
City: **Rockville**
State: **MD**

<table>
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<tr>
<th>Off-Campus Course Number (i.e. SOC 101)</th>
<th>Off-Campus Course Title (i.e. Intro to Sociology)</th>
<th>CUA course number you are trying to get</th>
<th>Credits (i.e. 3)</th>
<th>Session Dates (either exact dates or approx. dates)</th>
<th>Class Days (please circle)</th>
<th>Class Times</th>
<th>OFFICE USE ONLY CUA Equivalent</th>
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<tbody>
<tr>
<td>SOC 101</td>
<td>Intro to Sociology</td>
<td>SOC 101</td>
<td>3</td>
<td>7/1/15 -- 8/1/15</td>
<td>M T W TH F</td>
<td>10:00-11:15</td>
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Are any of these courses online? ☐ YES ☑ NO

If so, please list the course numbers here: ____________________________________________________________

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Academic Advising Coordinator APPROVAL
(MUS, BUS, TRS, NCSSS, NURS, ENGR, ARCH, PHIL) Date
Transfer Coordinator Date

**IMPORTANT! WHEN COURSE IS COMPLETED, REQUEST OFFICIAL TRANSCRIPT, TO:**

Transfer Credit Coordinator
Catholic University of America Undergraduate Programs
Room 9, McMahon Hall
620 Michigan Ave., N.E.
Washington, DC 20064

Transfer Coordinator will deliver it to your school to be posted

**DO NOT SEND TO ADMISSIONS**

Revised 7/22/2015